

CITY OF LAS VEGAS
APPLICATION FOR QUALIFICATION TO BID
ON-SITE PUBLIC WORK PROJECTS

(Approved August 20, 2003)

To be considered for qualification to perform City of Las Vegas on-site public work projects exceeding \$100,000, applicant must complete and submit this Qualification Application, with original signatures, to the Purchasing and Contracts Division. Applications must be sent to the Purchasing and Contracts Division, City Hall, 400 Stewart Avenue, Las Vegas, Nevada, 89101. Envelopes must bear a return address and be marked "CITY OF LAS VEGAS APPLICATION FOR QUALIFICATION TO BID ON-SITE PUBLIC WORK PROJECTS".

PART I - GENERAL INFORMATION

Application Date: _____

Contractor: _____

Contact Name: _____ Business Established Date: _____

Phone: _____ Fax: _____ Email: _____

Mailing Address: _____

LICENSE:

Contractor's License Number: _____ License Limit: _____

Attach a copy of current contractor's license issued by the Nevada State Contractors Board.

Has this license ever been suspended or revoked by the Nevada State Contractors Board?

☐ YES

☐ NO

If YES, please explain including dates: _____

BONDING/SURETY:

Attach a letter from Surety Company which indicates intent to issue bonds. This letter shall include single and aggregate bonding limits.

List bonding limit for: Single: \$ _____ Aggregate: \$ _____

Attach a copy of Surety Company Certificate of Authority issued by the Nevada Division of Insurance.

Attach a copy of surety company agent's current license issued by the Nevada Division of Insurance.

Provide proof that Surety Company is listed/approved by the U.S. Department of the Treasury. **Provide a copy of the page from Department Circular 570.** (Circle surety(ies) from this page.)

INSURANCE:

Attach a copy of current proof of general liability insurance, signed by a Nevada Resident Agent, listing a minimum coverage of \$1,000,000 per occurrence with \$2,000,000 excess liability coverage or following form umbrella.

List the name(s) of each insurer affording coverage: _____

For each insurer or re-insurer, listed on the certificate, provide proof of current "A. M. Best's" rating which must be at least an "A" and proof of the "FSC" rating which must be at least Class VII. *(Provide a copy of the actual rating agency's source documents for each insurer or re-insurer.)*

COMPANY SAFETY PROGRAM:

All qualified applicants are required to maintain an established safety program that complies with the requirements of chapter 618 of NRS.

Does applicant maintain an established safety program and are copies of said safety program available for inspection by the City of Las Vegas upon request?

☐ YES

☐ NO

If NO, please explain: _____

THE APPLICANT ACKNOWLEDGES BY INITIALING THE FOLLOWING:

- Failure to provide any portion of the required information listed in this application may be cause for the applicant to be recommended for disqualification. Initial: _____.
- The applicant may be deemed not qualified to bid based upon the evaluation of the information provided. Initial: _____.
- The Owner will verify information provided, including requesting appropriate local, state, and federal entities to provide information regarding judgments, liens, and records of violations of applicable local, state, and federal laws. Initial: _____.

I declare under penalty of perjury that this application is complete, current and accurate and that I will advise the City of Las Vegas' Purchasing and Contracts Division of any changes in writing.

Certified by:

PRINT NAME: _____

TITLE: _____

SIGNATURE: _____

DATE: _____

End of PART I – GENERAL INFORMATION

PART II – SECTION A – PAST PERFORMANCE
Completed Projects

During the five (5) years immediately preceding this application, has this applicant, acting as the general contractor, successfully completed *ten (10) projects*, preferably in Clark County, for which the contract award amount exceeded \$100,000?

Applicant MUST use this Part II – Section A form for each project. *(Please answer all questions and duplicate this form as necessary.)*

1. Name of the Project: _____
2. Address of the Project, include City, State and Zip: _____

3. Owner's Name and Point of Contact: _____
4. Address of the Project Owner (include City, State and Zip): _____

5. Phone Number of the Project Owner: _____
6. Did this project require Payment and Performance Bonds? ☐ YES ☐ NO
7. Building Square Footage of the Project: _____
8. Provide general project description including, number of structures, number of stories, approximate site acreage, and type of construction.

9. List the dollar amount of contract award: _____
10. Original Contract Duration in Calendar Days: _____
11. a.) Notice to Proceed Date: _____ b.) Substantial Completion Date: _____
12. c.) Final Completion Date: _____ d) If project was not completed by applicant, complete Section B and/or C
13. Was the project late? ☐ YES ☐ NO
14. Did contract contain liquidated damages or penalty clauses? ☐ YES ☐ NO
15. If yes, were damages assessed? ☐ YES ☐ NO
16. If yes, in what amount? _____

End of PART II – SECTION A – COMPLETED PROJECTS

PART II – SECTION B – PAST PERFORMANCE
Failure to Complete Project and/or Breach of Contract

During the five (5) years immediately preceding this application, has this applicant been involved in any failure to complete or breach of contract for any reason including, customer-directed suspensions or disbarments/disqualifications of company?

If so, list any and all projects where your company failed to perform any portion of the Work that caused the Owner and/or others, (i.e., the surety company, etc.) to exercise its right to complete the Work in the contract.

Applicant MUST use this Part II – Section B form for each project. *(Please answer all questions and duplicate this form as necessary.)*

This Section not applicable: ☐ _____
(company officer's signature)

1. Name of the Project: _____
2. Address of the Project (include City, State and Zip): _____
3. Owner's Name and Point of Contact: _____
4. Address of the Project Owner (include City, State and Zip): _____

5. Phone Number of the Project's Owner: _____
6. Building Square Footage of the Project: _____
7. Provide general project description: _____
8. List the dollar amount of contract award: _____
9. List the portion or portions of work that was performed by the Owner or Others: _____
10. Provide explanation as to why this work was performed by the Owner or Others: _____

11. Original Contract Duration in Calendar Days: _____
12. Final Completion Date: _____
13. Did the contract contain liquidated damages or penalty clauses? ☐ YES ☐ NO
14. If yes, were damages/penalty assessed. ☐ YES ☐ NO
15. If yes, in what amount? _____
16. Were any judgments entered pertaining to this project. ☐ YES ☐ NO

End of PART II – SECTION B – FAILURE TO COMPLETE/BREACH OF CONTRACT

PART II – SECTION C – PAST PERFORMANCE
Failure to Perform

During the five (5) years immediately preceding this application, has this applicant failed to perform any contract as a result of causes within the control of the applicant or a subcontractor or supplier of the applicant? If so, please list any and all instances.

Applicant MUST use this Part II – Section C form, one per project. *(Please answer all questions and duplicate this form as necessary.)*

This Section not applicable: ☐ _____
(company officer's signature)

1. Name of the Project: _____
2. Address of the Project, include City, State and Zip: _____
3. Owner's Name and Point of Contact: _____
4. Address of the Project Owner (include City, State and Zip): _____

5. Phone Number of the Project Owner: _____
6. Building Square Footage of the Project: _____
7. Provide general project description: _____
8. List the dollar amount of contract award: _____
9. List the portion or portions of work that was performed by the Owner or Others: _____
10. Provide explanation as to why this work was performed by the Owner or Others: _____

11. Original Contract Duration in Calendar Days: _____
12. Final Completion Date: _____
13. Did the contract contain liquidated damages or penalty clauses? ☐ YES ☐ NO
14. If yes, were damages/penalty assessed. ☐ YES ☐ NO
15. If yes, in what amount? _____
16. Were any judgments entered pertaining to this project. ☐ YES ☐ NO

End of PART II – SECTION C – FAILURE TO PERFORM

PART III – FINANCIAL ABILITY
Bankruptcy

During the five (5) years immediately preceding this application, has this applicant filed as a debtor under the provisions of the United States Bankruptcy Code?

If so, list any and all filings under the United States Bankruptcy Code, assignments for the benefit of creditors and other measures taken for protection against creditors as well as indicate disposition or current status.

Applicant MUST use this Part III form, one per project. *(Please answer all questions and duplicate this form as necessary.)*

This Section not applicable: ☐ _____
(company officer's signature)

1. Date of Filing: _____

2. Bankruptcy Code/and Name: _____

3. List the State, County and City where bankruptcy was filed: _____

4. List assignments for creditors, name(s) and amount(s): _____

5. List any other measures taken for protection against creditors: _____

End of PART III – FINANCIAL ABILITY - BANKRUPTCY

PART IV - PRINCIPAL PERSONNEL

Do the principal personnel employed by this applicant have the necessary professional qualifications and experience for the work to be required by the City?

Principal personnel are defined as the Owners of the company, the Chief Executive Officer, the Chief Operations Officer, the Chief Financial Officer, and all persons listed on the contractor's license.

Applicant MUST use this Part IV form for each person. *(Please answer all questions and duplicate this form as necessary.)*

1. Attach an organization chart of the company as it applies to local operations.
2. Name of principal personnel: _____
3. Title/position: _____
4. Number of years with the company: _____
5. Attach a resume that delineates professional qualifications and work experience pertaining to the performance of on-site public work projects.
6. List any criminal or civil judgments: _____

7. List or attach any settlements, judicial or administrative findings of fact and conclusions of law, judicial or administrative decisions or any other records indicating that the principal personnel have violated local, state and federal laws which pertain to the work of the Applicant.

End of PART IV - PRINCIPAL PERSONNEL

PART V - PRIOR DISQUALIFICATION FROM CONTRACT AWARD

During the five (5) years immediately preceding this application, has this applicant been disqualified from being awarded a contract pursuant to NRS 338.017 or 338.138? If so, please list applicable information and explanation below.

Applicant MUST use this Part V form for each project. *(Please answer all questions and duplicate this form as necessary.)*

This Section not applicable: ☐ _____
(company officer's signature)

1. Name of the Project: _____
2. Address of the Project, include City, State and Zip: _____

3. Owner's Name and Point of Contact: _____
4. Address of the Project Owner (include City, State and Zip): _____

5. Phone Number of the Project Owner: _____

Explanation:

End of PART V - PRIOR DISQUALIFICATION FROM CONTRACT AWARD

PART VI - PRIOR DISCIPLINARY ACTIONS OR FINES

During the five (5) years immediately preceding this application, has this applicant been disciplined or fined by the State Contractors' Board or another state or federal agency for conduct that relates to the ability of this applicant to perform the work to be required by the City? If so, please list applicable information and explanation below.

Applicant MUST use this Part VI form for each project. *(Please answer all questions and duplicate this form as necessary.)*

This Section not applicable: ☐ _____
(company officer's signature)

1. Name of the Project: _____
2. Address of the Project, include City, State and Zip: _____

3. Owner's Name and Point of Contact: _____
4. Address of the Project Owner (include City, State and Zip): _____

5. Phone Number of the Project Owner: _____

Explanation/Circumstances:

End of PART VI - PRIOR DISCIPLINARY ACTIONS OR FINES

PART VII – EMPLOYMENT DISCRIMINATION

During the two (2) years immediately preceding this application, has this applicant been convicted of a violation for discrimination in employment? If so, please list applicable information and explanation below.

Applicant MUST use this Part VII form for each incident. *(Please answer all questions and duplicate this form as necessary.)*

This Section not applicable: ☐ _____
(company officer's signature)

Employee Name: _____

Project Name: _____

Case No.: _____ Date: _____

Attach a copy of judgments, findings, or sentence and give a description of the circumstances.

[illegible]

End of PART VII – EMPLOYMENT DISCRIMINATION

END OF APPLICATION